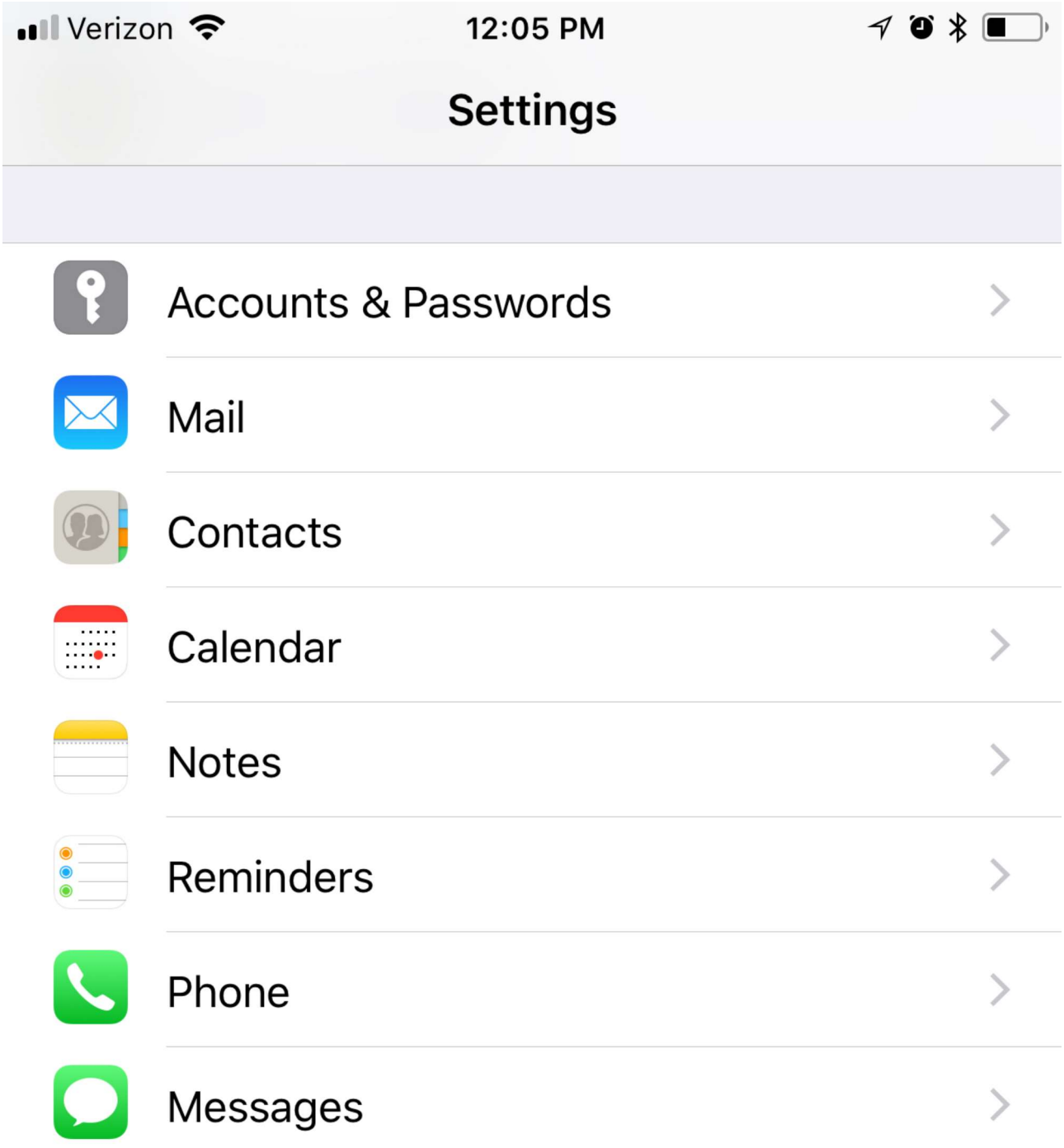
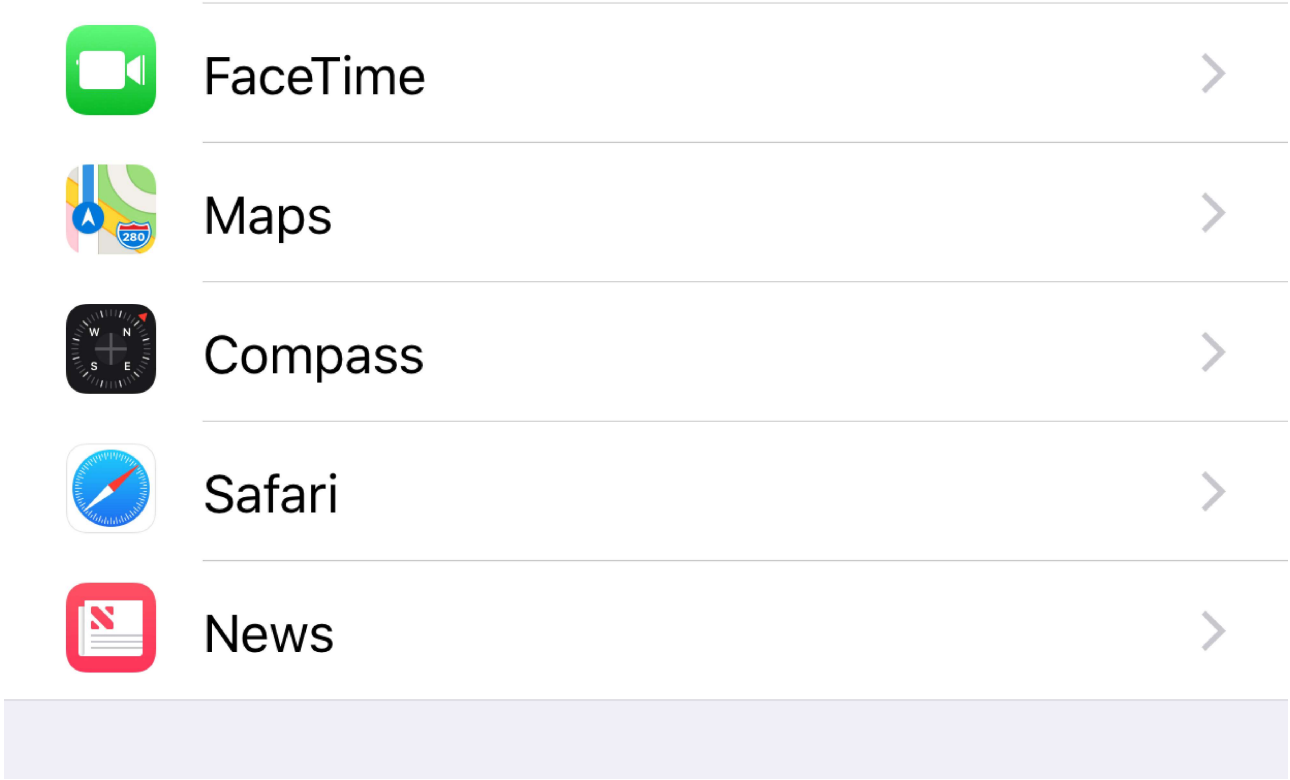
iOS: iPhone (iOS 11 - ActiveSync)

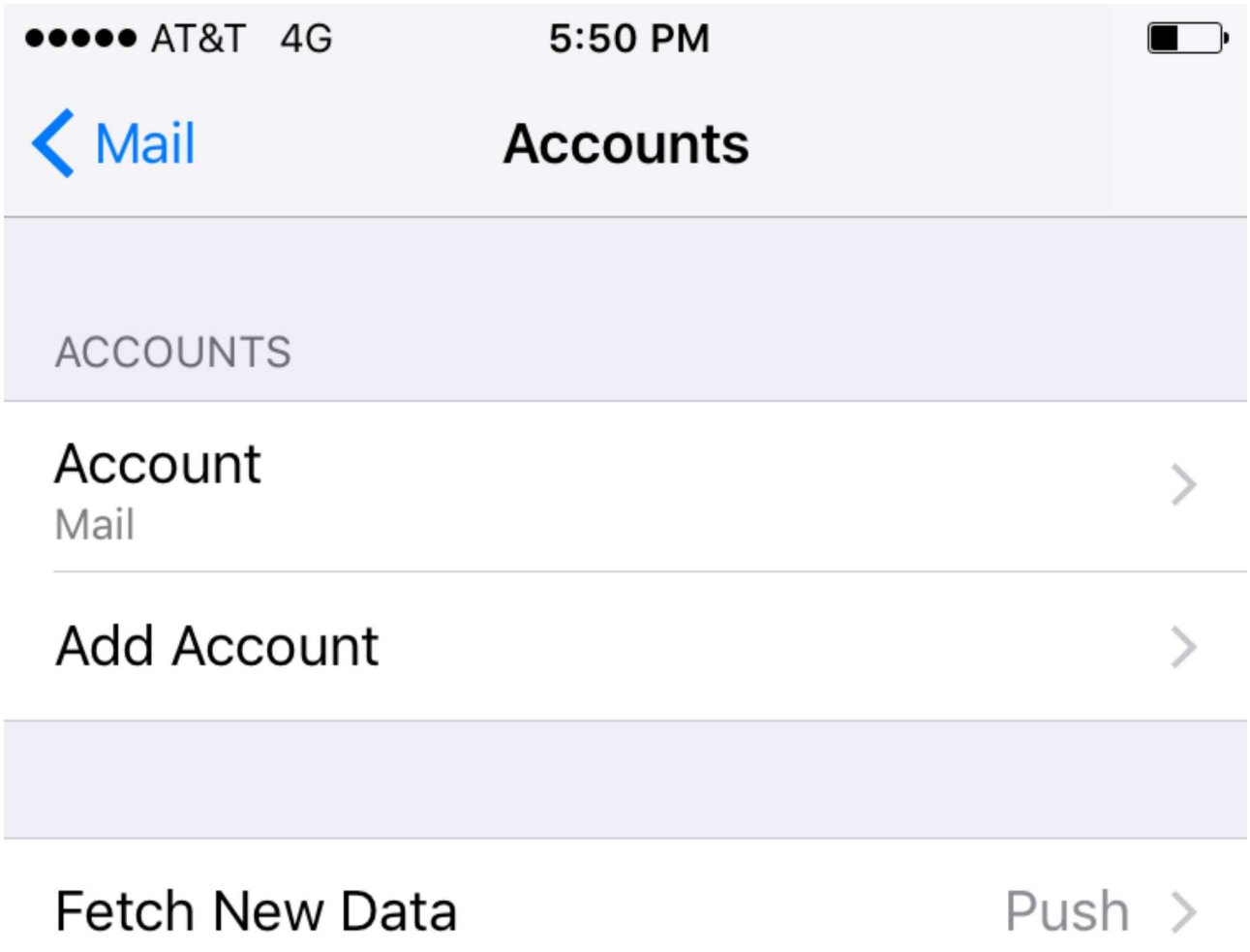
This article will assist you in setting up your iPhone with your Hosted Exchange mailbox. This article assumes that you have iOS 11 installed.

1. On the home screen, tap the **Settings** icon.
2. Within Settings, scroll down and tap **Accounts and Passwords**

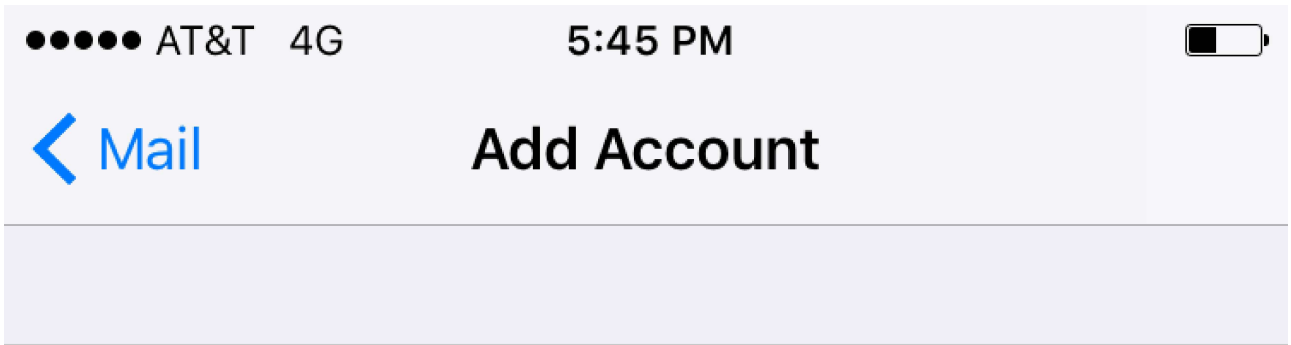


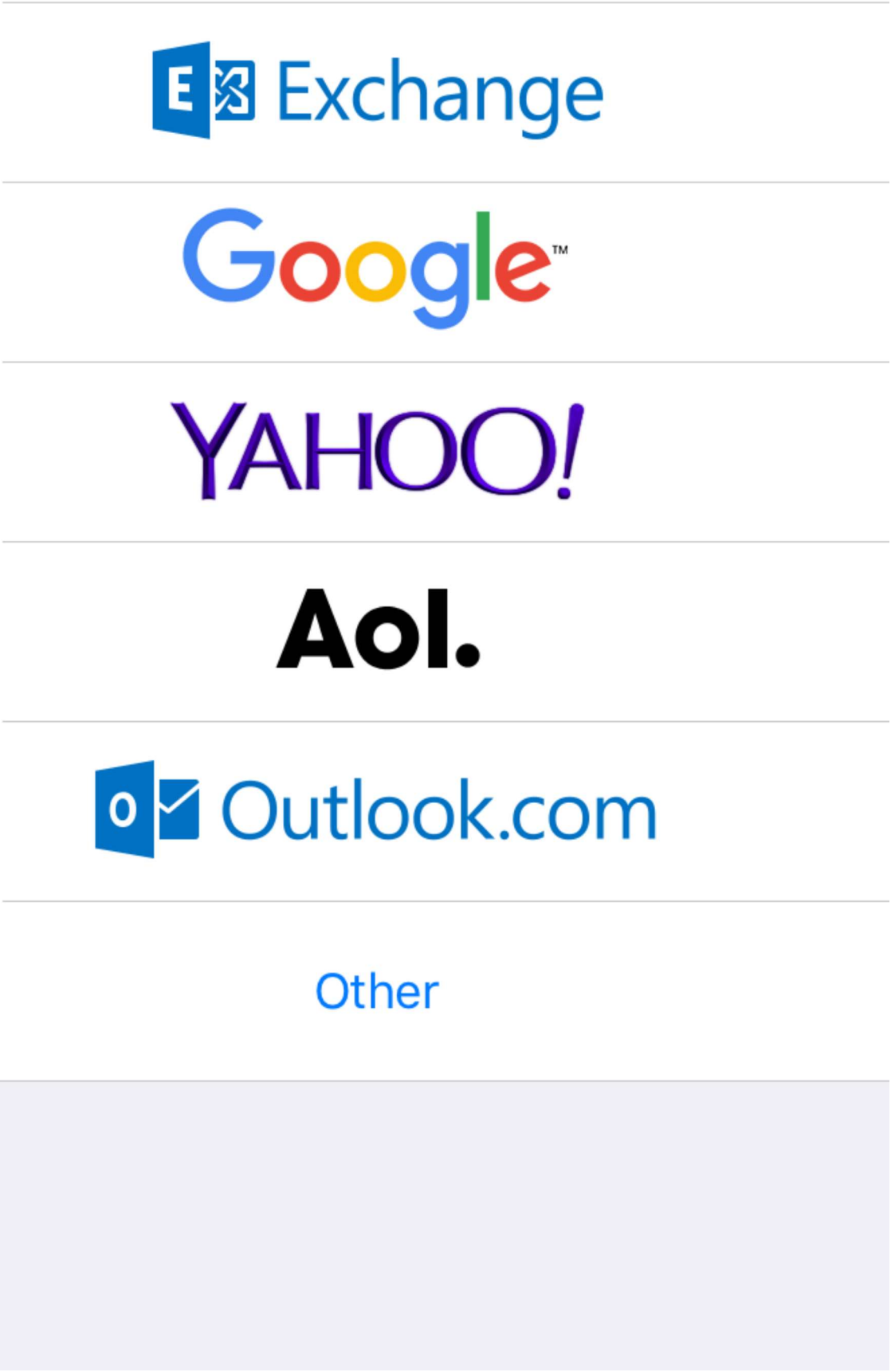


3. Tap **Add Account**



4. Tap **Exchange**



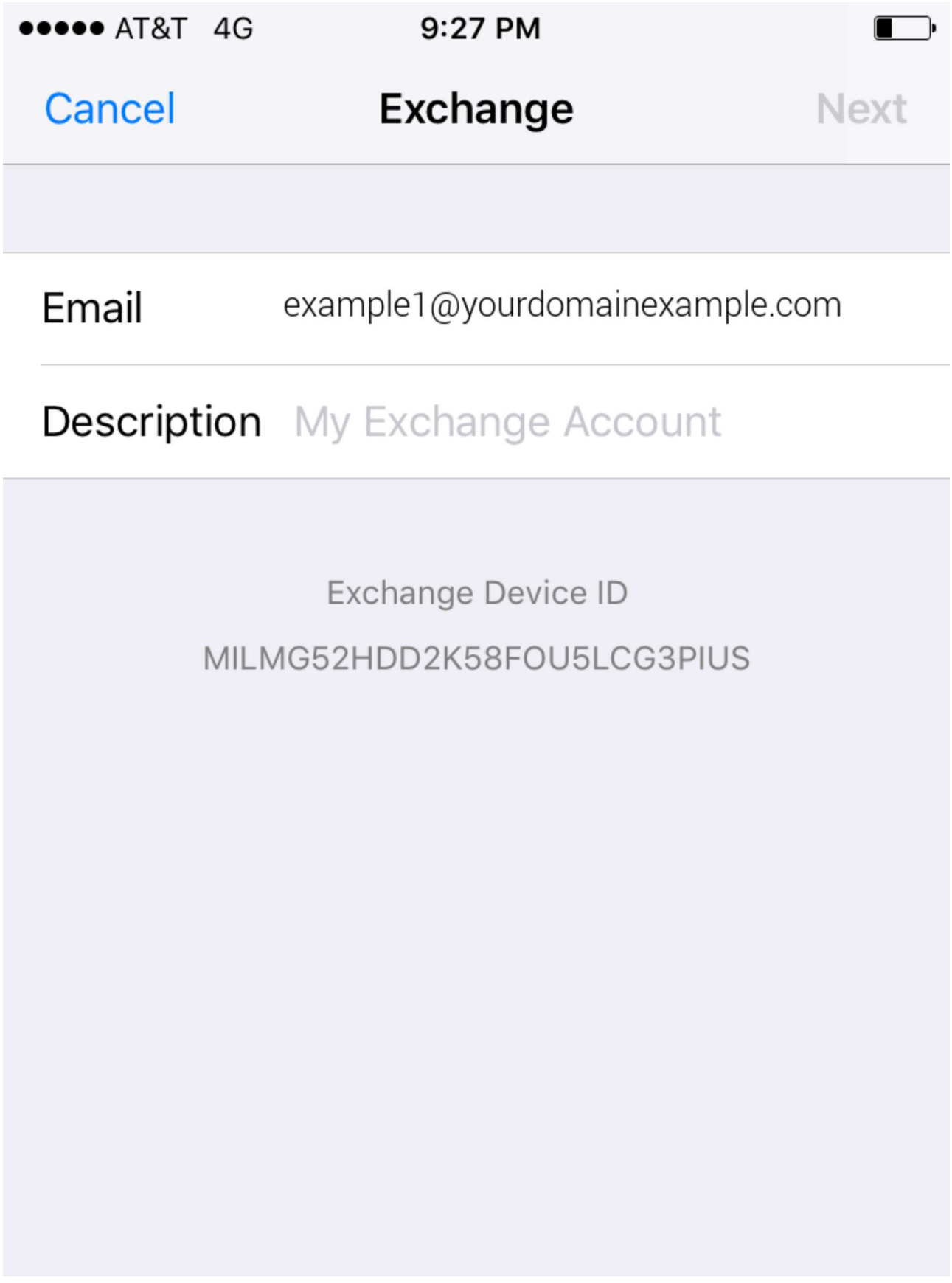


5. Enter the following details:

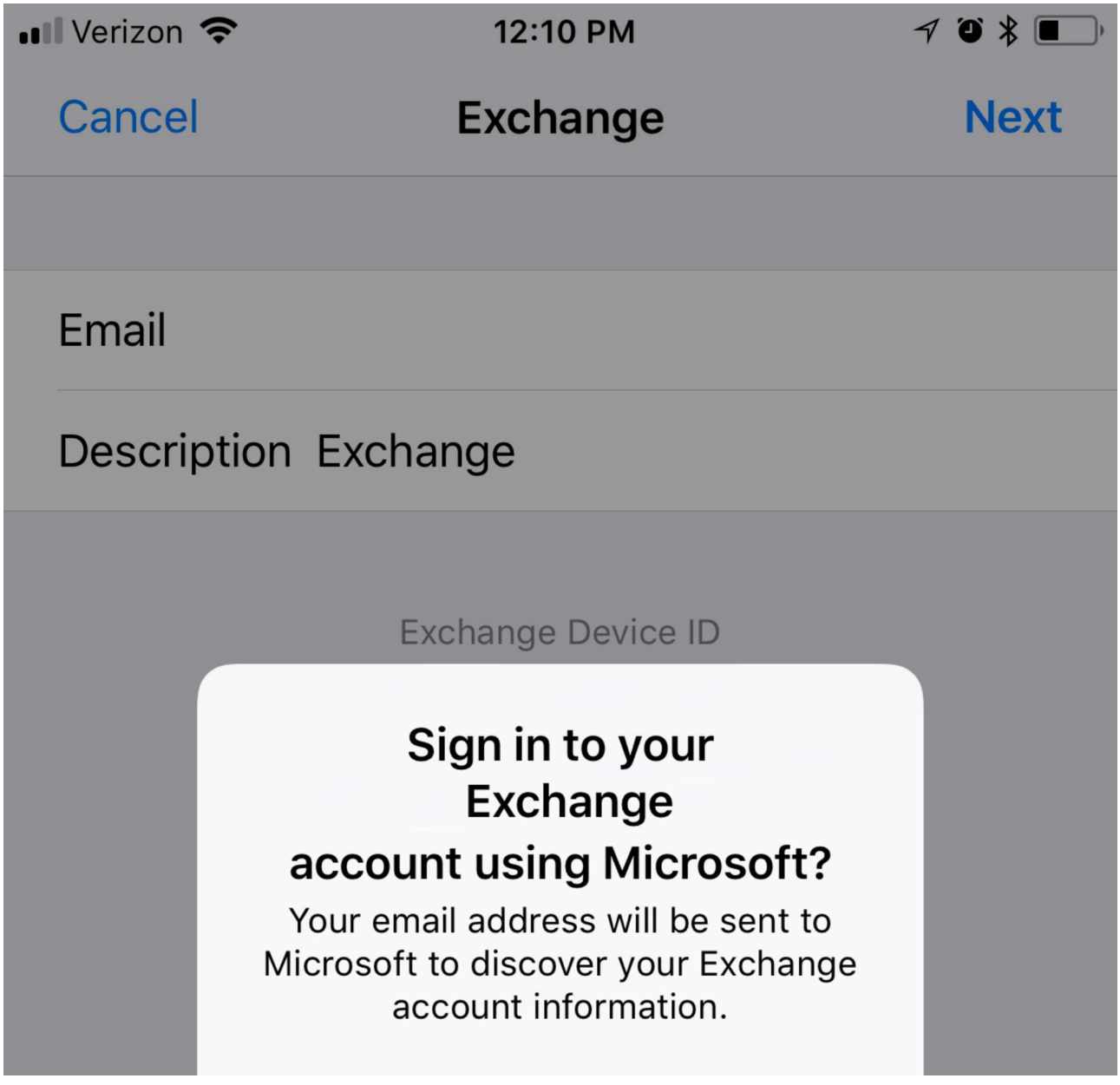
Email Address: example1@yourdomainexample.com

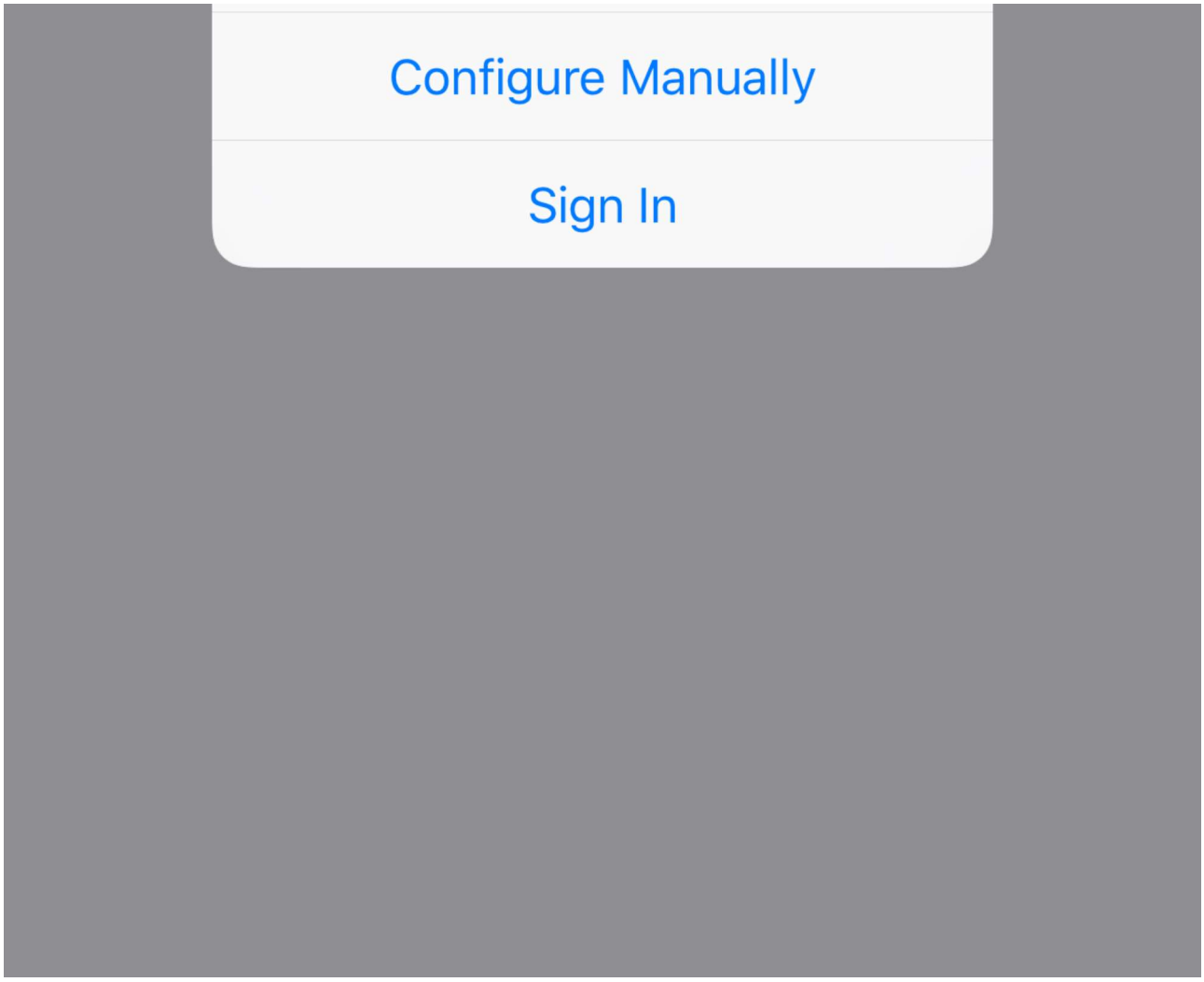
Description: Anything you'd like

6. Tap **Next**



7. Tap **Configure Manually**

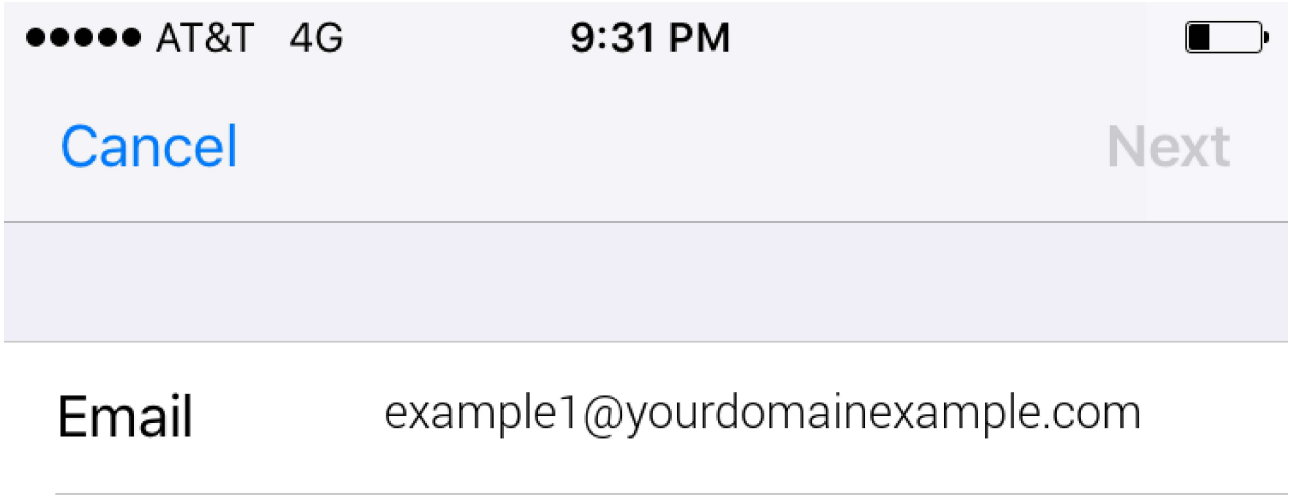


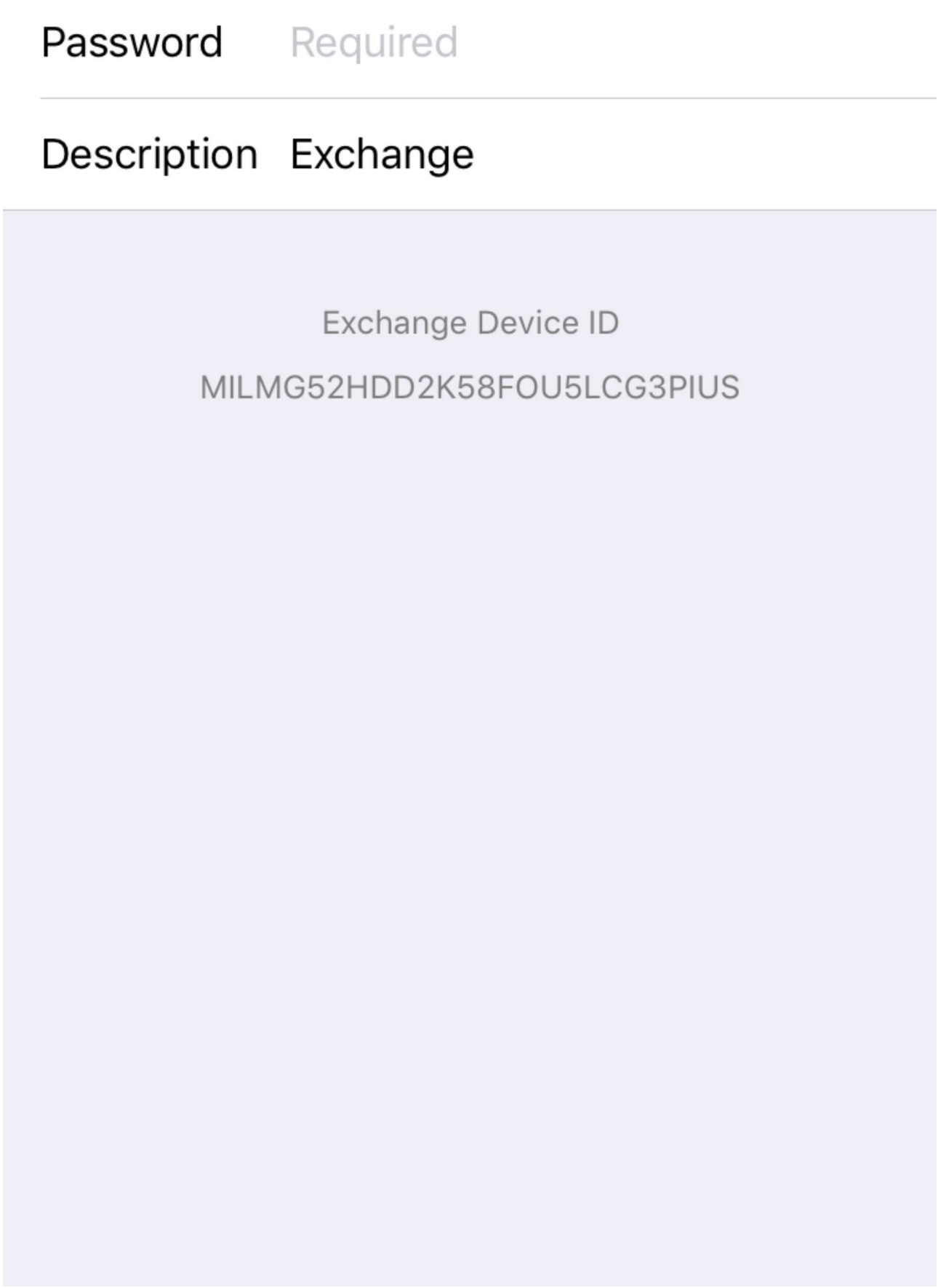


8. Enter the following details:

   Email Address: example1@yourdomainexample.com
   Password: Your mailbox password

9. Tap **Next**





10. Enter the following server information:

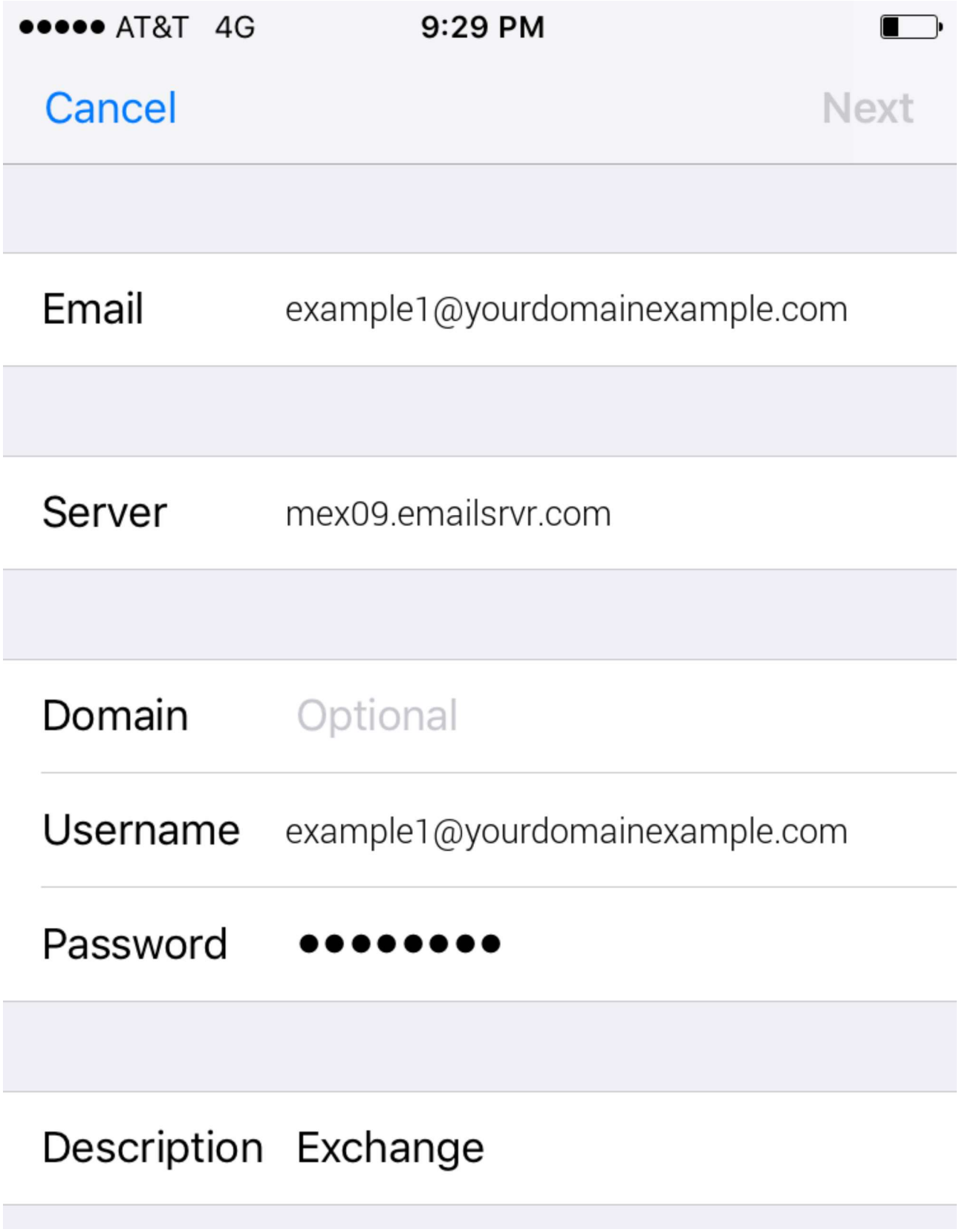
Email Address: example1@yourdomainexample.com

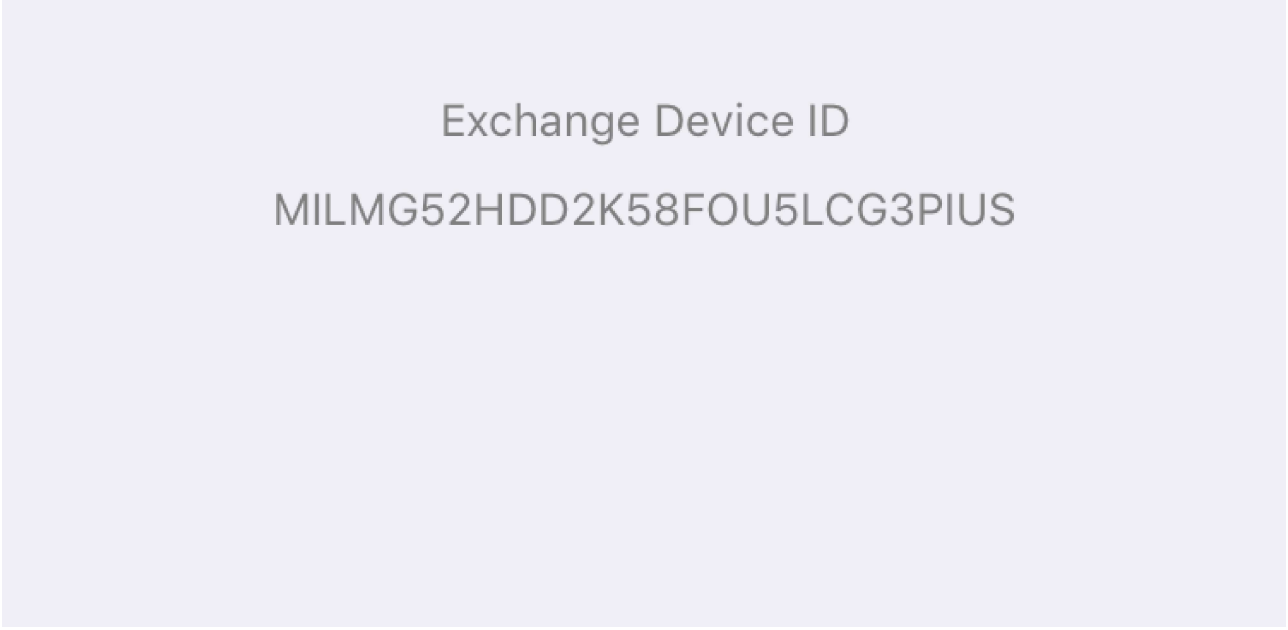
Server: mex09.emailsrvr.com

Domain: Leave blank

Username: example1@yourdomainexample.com

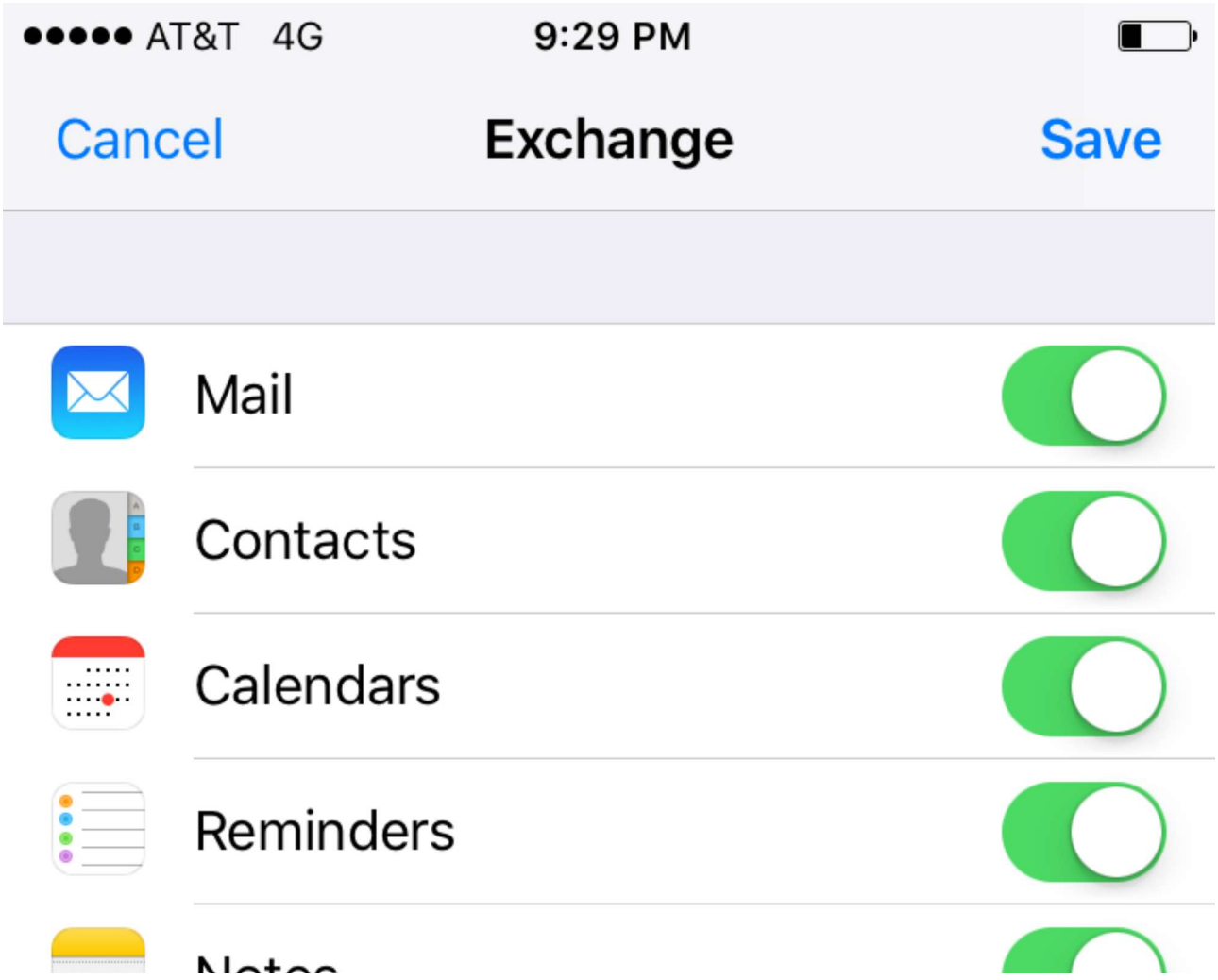
Password: Your mailbox password

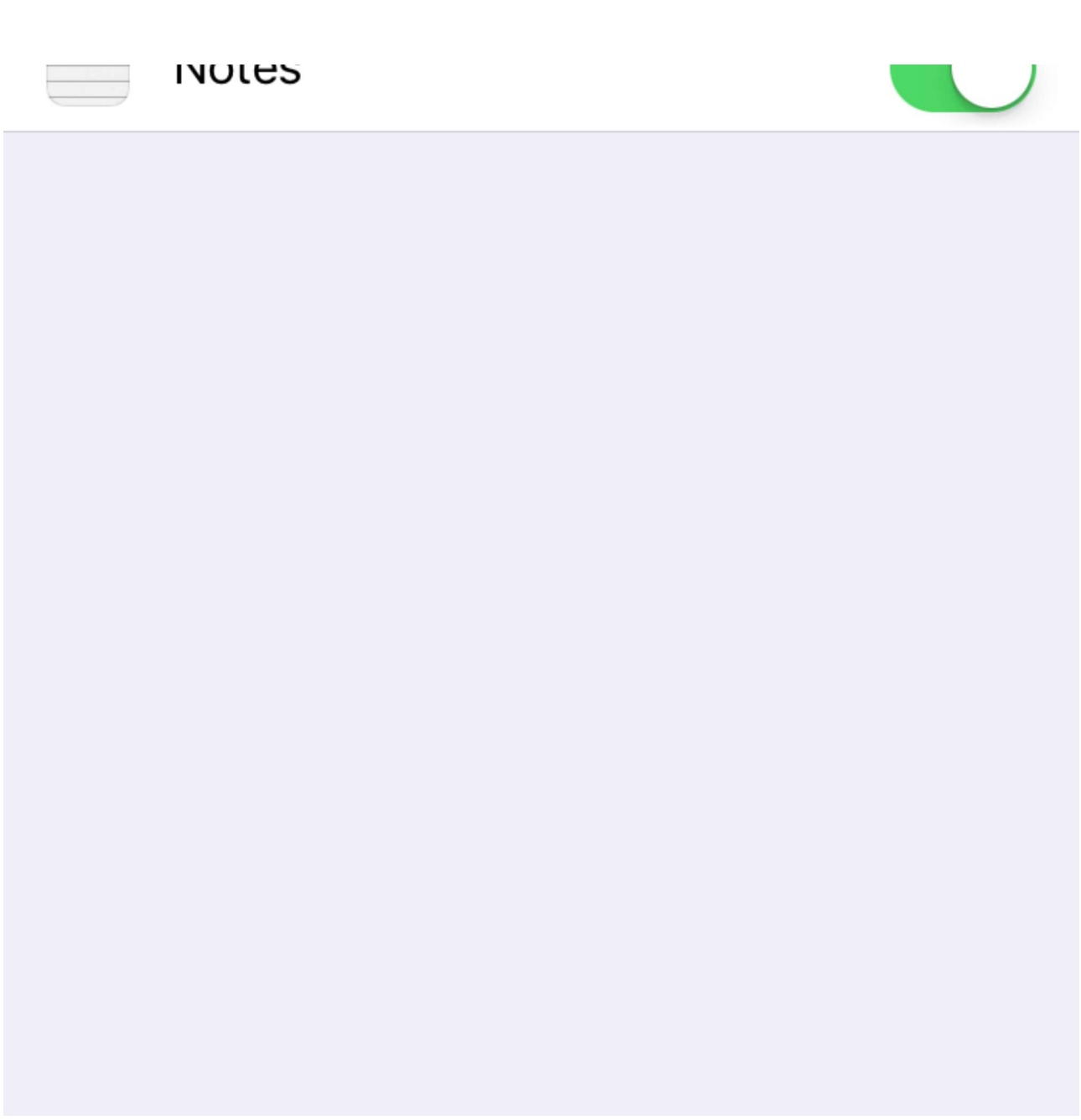




11. Tap **Next**

12. Select the services that you wish to synchronize and then tap **Save**





13. Once saved, head over to the Mail app to access your email.

    Note: If you have a large mailbox, it may take several minutes before email appears. Please wait at least 15 minutes before troubleshooting.